

**RESIDENT MEMBER HOUSING GUIDELINES**  
2023 CNS Annual Meeting – September 9-13, 2023

- The subsidized housing benefit is available beginning with arrival Friday, September 8, 2023 and departure, Wednesday, September 13, 2023. **To be granted a Friday or Saturday night hotel stay you must also be registered for a Symposia the following day.** Housing is confirmed on a first come, first-served basis, as long as the CNS subsidized housing is available. **Double Occupancy applicants will be given priority over requests for single occupancy, regardless of application date.**
- To be considered for this program, participants must be registered for the 2023 CNS Annual Meeting AND submit their Resident Housing Application no later than Friday, June 23, 2023. **If you are not registered for the meeting, you will not be eligible for resident housing.**
- Eligibility is open to **CNS Resident Members** (US/Canada/Mexico) and **International Resident Members** (outside North America) in good standing and only at the Renaissance Washington, DC. This benefit does *not* apply to residency graduates who are participating in a fellowship in Neurosurgery. **Residents in ACCME accredited programs** are eligible for complimentary CNS membership. **Canadian and Mexican** neurosurgical residents may become CNS Resident Members by completing a [Resident application](#). **International neurosurgical residents** may become CNS International Resident Members by completing the [International Resident application](#) and submitting a dues payment of \$50 by **May 25, 2023**. Please contact CNS Member Services at [membership@cns.org](mailto:membership@cns.org) or at (847) 240-2500 with inquiries.
- To apply for Resident Housing, complete the **Resident Member Housing Application**. All applications must be sent directly to the CNS, **not** the hotel or the CNS Registration and Housing Center. You may submit your completed application via email to [meetings@cns.org](mailto:meetings@cns.org).
- The CNS Resident member housing is based on double occupancy. You will be matched with a roommate of the same gender. Each prospective applicant must sign the application indicating that they agree to the assignment of a roommate by the CNS to receive subsidized housing at the 2023 CNS Annual Meeting. The CNS shall not be held liable for any matters arising from, related to, or in any way connected with the Annual Meeting, including roommate assignments made by the CNS.
- If you would like to request a specific Resident as your roommate, both applications must be submitted together. Both applications must be signed by both residents indicating mutual agreement to share a room with each other. If your occupancy dates do not match, you will be charged the 50% of the room rate for unmatched nights.
- ***Shared resident accommodations will have priority over requests for single occupancy accommodations.*** Requests for single occupancy or with a spouse will be eligible for a partial CNS subsidy. The CNS will cover a portion of the room rate and the resident is responsible for paying the additional portion of the room rate directly to the hotel.
- CNS subsidizes room rate and tax only. Residents are responsible for all other hotel expenses incurred during their stay (i.e., room service, mini bar, telephone calls, etc.) and will be required to provide a credit card once you are awarded resident housing.
- If you are accepted for the CNS Resident Housing Program, you will be notified if you are accepted no later than Monday, July 10, 2023. You will receive an emailed confirmation of your acceptance and you must reconfirm your participation, including arrival and departure dates, by the deadline on that confirmation. You will also be required to submit a credit card to guarantee your resident housing reservation. If you are accepted and have also reserved a room through the CNS Registration and Housing Center, it is your responsibility to cancel your duplicate room and request a refund of your housing deposit.
- Please note: If you decide not to attend or change your arrival date, it is your responsibility to contact the CNS directly. **Any expenses incurred due to cancellation, no show or late arrival will be billed to your credit card on file.**

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The **Resident Housing Application Form** must be received at the CNS no later than **Friday, June 23, 2023**.  
Any requests received after June 23<sup>rd</sup> may not be honored.