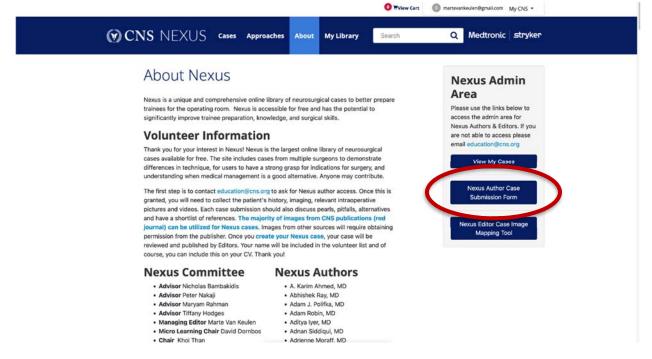
CNS Nexus – Article Submission

- 1. Login to the CNS website with your CNS credentials https://www.cns.org
- 2. Click on the Nexus icon on the home screen or go to https://www.cns.org/nexus/cases
- 3. Click "About" on the top navigation menu

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4. Click "Nexus Author Case Submission Form" on right navigation



- 5. Enter all required content for case submission. You may enter place holder text to save and continue later but text must be in place to save. We recommend bullet point format vs paragraphs.
 - Title
 - Authors and Institutions
 - Short Description
 - Case presentation
 - Approach
 - Alternatives
 - Positioning
 - Incision



- Operation
- Post-Op
- Outcome
- Pearls and Pitfalls
- Discussion
- References
- 6. You may load as many images and videos as you like for each section. Please only upload images and videos that you own the copyright for. By uploading the files, you agree that they are approved for use in Nexus.

Ensure the media is saved to your computer then click the "upload file" button to locate the media where you saved it on your computer.

If you have large media files (videos more a couple minutes) consider uploading and saving your work in multiple sessions to ensure they are saved properly and you do not lose your work.

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a. Images should be in JPG or PNG format

Include where relevant, or comment on anatomical considerations. Use images from Neurosurgery (red journal), your own images, or copyright free images (such as Rhoton collection, Henry Gray (1825-1861) Anatomy of the Human Body 1918, etc)

7. Once uploaded you will have space to add a title or caption to your images.

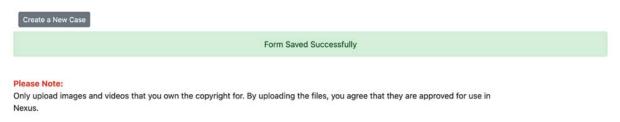
Case Presentation Images/Videos



8. There are 10 open field for additional detail such as Anatomy. These are optional based on case need.

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9. You may save your case as long as there is text in all required fields. You may enter place holder text if needed to save and come back. Once saved you will received a success message on screen indicating your form was saved successfully.



- 10. To locate your new saved case you go to "About" in the top navigation.
- 11. Then, click "My Cases" in the right navigation
- 12. Select "New" from the Any Status drop down menu. This will display only your saved draft cases.

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- Nisha Giridharan, MD Melissa LoPresti, MD, MPH Alex Hoang, MD Daniel Raper, MBBS Baylor College of Medicine; Houston, Texas; USA
- 13. When your case is complete and ready to be reviewed by the editor please click "Submit for Review" and this will send an email to all Nexus Editors.

Save	Submit for Review
Enhancing health and improvin	S Mission: g lives through the advancement on and scientific exchange

14. Your section editor will review and follow up with edits via email through the system from <u>education@cns.org</u>. Please do not reply to this email. Contact your editor directly if you have questions or need further information regarding edits. Once approved and published you will receive a system email with link to your published case. You can use this in your CV.